SAN DIEGO STATE UNIVERSITY

Office of Financial Aid and Scholarships
5500 Campanile Drive
San Diego, CA 92182-7436
Telephone: 619-594-6323
Web: sdsu.edu/financialaid

FILL IN STUDENT INFORMATION
Last Name _____
First Name _____
Telephone Number _____
SDSU Red I.D. Number _____

2021-22
Student's Name Change

If your name has changed while you are an aid applicant at SDSU, you must inform the Office of Financial Aid and Scholarships so we can update our records. You must use your official name (not a nickname) when applying for financial aid funds. **Your official name is the one that appears on your Social Security card**.

If you have previously borrowed student loans at SDSU or any other school, you must also update your name with all loan servicers, lenders, or guarantors with whom you may have loan records. They will then update your name with the federal government's National Student Loan Data System (NSLDS). You can view and print your NSLDS record by logging in with your Federal Student Aid (FSA) ID at www.nslds.ed.gov. (This is the FSA ID you used to complete your FAFSA online.) If you don't already have an FSA ID, you may obtain one at fsaid.ed.gov.

Complete the following steps to change your name with the Office of Financial Aid and Scholarships:

1. PRINT your **PRIOR NAME** in the space below.

Prior Last Name	**Prior First Name**	**Prior Middle Initial**

2. PRINT your **NEW NAME** in the space below.

New Last Name	**New First Name**	**New Middle Initial**

3. Attach a photocopy of your **Social Security card _and_ Drivers License** (both showing your new name) to this form. **YOUR SOCIAL SECURITY CARD MUST BE SIGNED**.

4. Attach a photocopy of your **updated loan history from NSLDS** (showing your new name) as described above. A print-out of your record from your loan servicer or lender is NOT sufficient. The print-out must be from your NSLDS loan history at www.nslds.ed.gov.

   You may skip step 4 if you have never borrowed a student loan.

5. Submit this form and the required documentation to the Office of Financial Aid and Scholarships.

Note: Name change documents submitted within 3 weeks before or after the beginning of any semester will be processed **after** semester census (after add/drop). Unprocessed name changes will not delay the disbursement of your aid.

You must also report your name change directly to the Office of the Registrar. The documentation provided to the Office of Financial Aid and Scholarships may be used to update only your financial aid records.