

# SAN DIEGO STATE UNIVERSITY GREEK LIFE REPORTING PROTOCOL

**CALL  
EMERGENCY  
PERSONNEL**

**DURING**  
critical  
incident

If you are **not** aware of an incident in the moment, report the incident to Caryl (Assistant Director, SLL for Greek Life) **immediately** after you become aware.

Call  
University  
Official:  
Caryl  
Montero-Adams  
330.715.1151

When appropriate, Caryl contacts: Director, SLL Advisor, SLL

When appropriate, Director contacts: VPSA Office

Contact  
Chapter  
President

Email  
Council  
President

Email Alumni  
AND  
Faculty/Staff  
Advisor

Contact  
Headquarters

**IMMEDIATELY  
FOLLOWING**  
critical incident

Send  
Incident  
Report to SLL  
caryl.adams@mail.  
sdsu.edu

**WITHIN 24 HOURS**  
of critical  
incident